

**Po Leung Kuk  
Laws Foundation College**

**Annual School Plan  
2024/2025**

## **A. Our Belief and Vision**

We strongly believe that

- the overall aims of education for the 21<sup>st</sup> Century should be enabling every student to attain all-round development and to be equipped with life-long learning capabilities;
- our priority should be enabling students to enjoy learning, enhancing their effectiveness in communication and developing their creativity and sense of commitment;
- all students are unique and their potential and multiple intelligence can be fully developed if ample opportunities are duly provided; and
- the development of our students' multiple intelligence helps to strengthen their confidence and to bring out their giftedness.

## **B. Our Mission**

We commit ourselves to creating a loving and harmonious learning environment which helps our students

- develop self-esteem and optimism;
- pursue knowledge and truths, accept multi-cultures and have a world vision;
- think creatively and cope with changes;
- undertake the responsibility to serve families, individuals and communities;
- better understand Chinese history and culture; and
- be concerned with the development of our country.

We strive to create a professional environment to

- encourage professional collaboration and cultivate the culture of quality assurance;
- make good use of educational research to enhance teaching and learning, and also to promote our teachers' professional development; and
- facilitate an innovative curriculum development in response to the needs of students and social changes;

for developing an effective partnership network among our school, our students' families and the community towards the accomplishment of the vision of 'all-round development for students'.

## **C. Major Concerns of this academic year**

- To fully utilize students' learning possibilities, unleash their full capabilities, and maximize their academic accomplishments;
- To drive learning and teaching effectiveness to new heights through innovation and continuous refinement; and
- To further nurture a positive school culture and school norm through other learning experiences and extra-curricular activities.

**Major concern 1:** To fully utilize students’ learning possibilities, unleash their full capabilities, and maximize their academic accomplishments

In the past academic year, our students eagerly took part in a variety of educational events and competitions, demonstrating remarkable achievements in the HKDSE 2024 across core and elective subjects. With the comprehensive gifted education plan, our students were actively involved in gifted and STEAM events and competitions. Through diverse workshops and visits, students had the opportunity to expand their horizons and explore new possibilities for themselves.

There are several targets in place to fully utilize students’ learning possibilities, unleash their full capabilities, and maximize their academic accomplishments.

- To continuously inspire students and drive them towards excellence in their academic goals and become an independent learner
- To enhance the cultivation of students’ talents and leadership abilities, further strengthening students’ sense of national and global identity and appreciation of proper values and attitudes and Chinese culture
- To guide students in exploring diverse paths for life and career planning, empowering them to expand their horizons and embrace new opportunities

<b>Targets</b>	<b>Implementation Strategies</b>	<b>Success Criterion</b>	<b>Method of Evaluation</b>	<b>Time Scale</b>	<b>Responsible Person</b>	<b>Resources Required</b>
<ul style="list-style-type: none"> <li>• To continuously inspire students and drive them towards excellence in their academic goals and become an independent learner</li> </ul>	To broaden students’ educational encounters by involving them in a variety of academic activities and competitions, enriching their learning opportunities and knowledge base	Students’ participation rate in inter-school and international events and competitions is promoted.  High credit-to-distinction rate in DSE is achieved.	<ul style="list-style-type: none"> <li>• Evaluation of students’ participation in various academic activities and competitions</li> <li>• Evaluation of DSE results 2025</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>• Heads of Departments</li> <li>• Academic Board</li> </ul>	-
	To optimize the Chinese language curriculum and	High credit-to-distinction rate is obtained in DSE	<ul style="list-style-type: none"> <li>• Evaluation of DSE results 2025 in Chinese</li> </ul>	Throughout the school	<ul style="list-style-type: none"> <li>• Head of Chinese</li> </ul>	

<ul style="list-style-type: none"> <li>To enhance the cultivation of students' talents and leadership abilities, further strengthening students' sense of national and global identity and appreciation of proper values and attitudes and Chinese culture</li> </ul>	further develop effective strategies for improving students' learning outputs in Chinese language	Chinese language.	language	year	Departments	
	To aid all Secondary 6 students in achieving an "Attained" in DSE Citizenship and Social Development through devised strategies	100 % rate of "Attained" is achieved in DSE Citizenship and Social Development.	<ul style="list-style-type: none"> <li>Evaluation of DSE results 2025 in Citizenship and Social Development</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>Heads of Citizenship and Social Development Department</li> </ul>	-
	To enrich the core learning elements of the junior secondary curriculum	Students' generic skills, learning motivation and self-regulated learning attitude are enhanced.	<ul style="list-style-type: none"> <li>Evaluation of data in stakeholders' surveys and school-based learning and teaching evaluation exercise</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>Heads of Departments</li> <li>Academic Board</li> </ul>	-
	<ul style="list-style-type: none"> <li>To guide students in exploring diverse paths for life and career planning, empowering them to expand their horizons and embrace new opportunities</li> </ul>	To implement and enhance the holistic plan for gifted education	Comprehensive support and development are provided to the gifted students.	<ul style="list-style-type: none"> <li>Participation and output of students in various gifted programs</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>Heads of Departments</li> <li>Gifted Education Committee</li> </ul>
To further strengthen the collaboration among the Science, Technology, Mathematics and Arts subjects in STEAM education		STEAM activities involving Science, Technology, Mathematics and Arts departments are organized.	<ul style="list-style-type: none"> <li>Participation and output of students in various STEAM activities or competitions</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>Heads of Science, Technology, Mathematics and Arts Departments</li> </ul>	Diversity Learning Grant

					<ul style="list-style-type: none"> <li>• STEAM Education Committee</li> </ul>	
	To organize activities that inspire diverse approaches to life and career planning, unleashing students' potential and broadening their horizons	Diversified activities related to life and career planning are organized.	<ul style="list-style-type: none"> <li>• Evaluation report on career and life planning</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>• Career and Life Planning Committee</li> </ul>	Career and Life Planning Grant

**Major Concern 2:** To drive learning and teaching effectiveness to new heights through innovation and continuous refinement

In the past academic year, the effectiveness of learning and teaching was enhanced through various methods. These included strengthening middle management capacity, conducting focused lesson observations, facilitating teacher exchanges through staff development, and enhancing the curriculum for National Security Education and Values Education.

There are several targets in place to drive learning and teaching effectiveness to new heights

- To enhance professional capacities of teachers
- To enhance learning and teaching effectiveness through strengthening teaching capacities of teachers
- To enrich the content taught in National Security Education and Values Education

<b>Targets</b>	<b>Implementation Strategies</b>	<b>Success Criterion</b>	<b>Method of Evaluation</b>	<b>Time Scale</b>	<b>Responsible Person</b>	<b>Resources Required</b>
<ul style="list-style-type: none"> <li>● To enhance professional capacities of teachers</li> </ul>	To facilitate learning and teaching and cater for learner diversity in class through promoting e-learning	Increased student engagement and positive feedback on the effectiveness of e-learning tools are observed.	<ul style="list-style-type: none"> <li>● Questionnaires to students and teachers</li> <li>● Evaluation from subject departments</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>● Heads of Departments</li> <li>● Academic Board</li> </ul>	-
<ul style="list-style-type: none"> <li>● To enhance learning and teaching effectiveness through strengthening the teaching capacities of</li> </ul>	To restructure the arrangement of lesson observations and to facilitate closer collaboration across subjects	A new and constructive arrangement of lesson observations with clear objectives for all subject departments is established.	<ul style="list-style-type: none"> <li>● Evaluation of lesson observation records</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>● Heads of Departments</li> <li>● Academic Board</li> </ul>	-
	To strengthen the curriculum development	The curricula of Chinese Language, English	<ul style="list-style-type: none"> <li>● Report on curriculum development by the</li> </ul>	Throughout the school	<ul style="list-style-type: none"> <li>● Heads of Departments</li> </ul>	-

teachers	with our through-train primary school	Language, Mathematics and Science are reviewed.	subjects	year	<ul style="list-style-type: none"> <li>Academic Board</li> </ul>	
<ul style="list-style-type: none"> <li>To enrich the content taught in National Security Education and Values Education</li> </ul>	To mentor new teachers with experienced mentors and organize structured induction programs for them	Professional mentoring and induction programs are provided and coordinated by the school and departments.	<ul style="list-style-type: none"> <li>Evaluation questionnaires for staff development</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>Staff Development Committee</li> </ul>	-
	To review and update the teaching content in National Security Education and Values Education across various subjects	The elements of National Security Education and Values Education are further reviewed by each subject department.	<ul style="list-style-type: none"> <li>Subject documents</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>Heads of Departments</li> <li>Values and National Education Committee</li> </ul>	-

**Major concern 3:** To further nurture a positive school culture and school norm through other learning experiences and extra-curricular activities

Our school cares about fostering a sense of national and global identity, healthy lifestyle and development of generic skills. These aspects are essential for the holistic development of our students, shaping them into responsible and well-rounded individuals. For National Identity, the inclusion of patriotic activities and the integration of history should be our focus to instill a sense of pride and belonging among the students. Mental health awareness campaigns, including workshops and seminars were organized to raise students' awareness about the importance of maintaining a balanced and healthy lifestyle. It is also important to embed generic skills throughout the curriculum and provide opportunities for students to apply the skills in various contexts.

1. To develop self-discipline, law-abiding, sense of responsibility and value education
2. To increase students' sense of national identity and promote national education
3. To cultivate students' different skills and abilities in leadership
4. To create a positive school culture and enriched school life
5. To promote mental health among our colleagues and students

<b>Targets</b>	<b>Implementation Strategies</b>	<b>Success Criterion</b>	<b>Method of Evaluation</b>	<b>Time Scale</b>	<b>Responsible Person</b>	<b>Resources Required</b>
<ul style="list-style-type: none"> <li>• To promote students' self discipline, law-abidingness and sense of responsibility and foster value education.</li> </ul>	To promote priority values and attitudes by reconstructing the Life Education Curriculum	<ul style="list-style-type: none"> <li>• Our school-based Life Education curriculum is revised.</li> <li>• Class teachers are enriched with the core concepts of the restructured Life Education curriculum.</li> </ul>	<ul style="list-style-type: none"> <li>• Evaluation in the subject meetings of the Life Education lessons</li> <li>• Student's self-evaluation</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>• Pastoral Care Board</li> <li>• Form Coordinators</li> <li>• Class Teachers</li> <li>• Values and</li> </ul>	Life Wide Learning



					National Education Committee	
	To promote the good behavior (Punctuality/ Uniform/ Homework Submission) merit-awarding scheme	<ul style="list-style-type: none"> <li>The award scheme was set up and promoted to students and parents.</li> <li>Prize-giving ceremonies are organized in each school term, giving more diverse, constructive and positive feedback to students with good behaviors.</li> </ul>	<ul style="list-style-type: none"> <li>Evaluation in Pastoral Care Board meetings</li> <li>Records of student behaviors</li> <li>Evaluation in Conduct Meetings</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>Discipline Committee</li> <li>Form Coordinators</li> <li>Class Teachers</li> <li>Values and National Education Committee</li> </ul>	-
<ul style="list-style-type: none"> <li>To increase students' sense of national identity and promote national education</li> </ul>	To organize cross-subject whole-school activities to help students develop an accurate understanding of Chinese history and appreciate Chinese culture and traditional values and understand their responsibility to protect	<ul style="list-style-type: none"> <li>Cross-subject activities on promoting students' sense of national identity are organized</li> <li>The activities are structured and documented for</li> </ul>	<ul style="list-style-type: none"> <li>Evaluation in the subject meetings</li> <li>Student's self-evaluation</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>Values and National Education Committee</li> <li>Heads of Subject Departments</li> </ul>	-

	our Country as Chinese nationals	<p>further development of the curriculum of national education.</p> <ul style="list-style-type: none"> <li>• Class and form-based meetings are arranged to promote the coordination of the cross-subject activities.</li> </ul>				
	To further cultivate students' sense of nationhood by promoting the Flag-raising Team in our school	<ul style="list-style-type: none"> <li>• Teachers of the Flag-raising team attend the instructor course by the Association of Hong Kong Flag-guards.</li> <li>• In addition to the Flag-raising team, other uniformed groups are trained to be able to conduct national flag raising ceremony.</li> </ul>	<ul style="list-style-type: none"> <li>• The participation rate of students in the flag raising ceremony</li> <li>• Teachers' completion in the training of Flag-raising team</li> <li>• Evaluation in the meeting of Values and National Education Committee</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>• Pastoral Care Board</li> <li>• Teachers of Flag-raising Team</li> <li>• Values and National Education Committee</li> </ul>	Quality Education Fund
	To organize form-based and subject-based exchange tours in China	<ul style="list-style-type: none"> <li>• Form-based and subject-based exchange tours in</li> </ul>	<ul style="list-style-type: none"> <li>• Stakeholder surveys</li> <li>• Students' participation rate in</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>• Citizenship and Social Development</li> </ul>	Life Wide Learning Grant

		<p>China are organized</p> <ul style="list-style-type: none"> <li>The overall number and forms of students participating in exchange tours in China are greatly increased.</li> </ul>	<p>exchange tours in China</p> <ul style="list-style-type: none"> <li>Student's self-evaluation questionnaire in exchange tours</li> </ul>		<p>Department</p> <ul style="list-style-type: none"> <li>Chinese History Department</li> <li>Pastoral Care Board</li> <li>Exchange Committee</li> </ul>	
<ul style="list-style-type: none"> <li>To cultivate students' various skills and abilities in leadership</li> </ul>	<p>To provide school-based leadership programs to our school leaders</p>	<ul style="list-style-type: none"> <li>Student leaders of different domains including academic and non-academic areas are promoted.</li> <li>Leadership training workshops are structured to provide in-depth leadership training to students</li> <li>One training camp is organized for student leaders.</li> </ul>	<ul style="list-style-type: none"> <li>Centralized list of student leaders</li> <li>Self-evaluation by student leaders</li> <li>Meetings of Leadership Committee</li> </ul>	<p>Throughout the school year</p>	<ul style="list-style-type: none"> <li>Leadership Committee</li> <li>ECA Committee</li> </ul>	<p>Life Wide Learning Grant</p>
	<p>To strengthen connections with outside-school organizations for volunteer services</p>	<ul style="list-style-type: none"> <li>At least two volunteer service organizations are connected and</li> </ul>	<ul style="list-style-type: none"> <li>Self-evaluation by students' leaders</li> <li>Meetings of Leadership</li> </ul>	<p>Throughout the school year</p>	<ul style="list-style-type: none"> <li>Leadership Committee</li> <li>Pastoral Care Board</li> </ul>	<p>-</p>

		co-organized activities are set up for different forms of students.	Committee			
<ul style="list-style-type: none"> <li>To create a positive school culture and enriched school life</li> </ul>	To promote positive education with the support of Po Leung Kuk, our school-sponsoring body	<ul style="list-style-type: none"> <li>Training workshops about positive education are provided for teachers.</li> <li>Whole-school culture of positive learning and school atmosphere is established.</li> </ul>	<ul style="list-style-type: none"> <li>Evaluation in Class Teacher Meetings</li> <li>Stakeholders' survey</li> <li>Teachers' feedback in the training workshops</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>Pastoral Care Board</li> </ul>	Healthy School Program
	To launch various programs for promoting appreciation, kindness and caring	<ul style="list-style-type: none"> <li>Briefing session of the programs are held in the 1st School Term to initialize and promote students' participation in the programs.</li> <li>Prize giving ceremonies are held in each school term, promoting positive</li> </ul>	<ul style="list-style-type: none"> <li>Evaluation report in Pastoral Care Board meetings</li> <li>Students' participation rate in each program</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>Pastoral Care Board</li> <li>Class teachers</li> </ul>	

		values and behaviours				
<ul style="list-style-type: none"> <li>To promote mental health among our students and teachers</li> </ul>	<p>To provide Mental Health workshops to students, parents and teachers</p> <p>To organize diverse types of activities during lunchtime and after school to help students and parents build resilience</p> <p>To enrich teachers' understanding on early identification of students with mental health needs</p> <p>To promote Yoga breathing exercises and meditation workshops to our students through Physical Education Curriculum</p>	<ul style="list-style-type: none"> <li>Workshops to promote mental health for teachers are organized.</li> <li>Workshops to promote mental health for parents are organized.</li> <li>Workshops and lunch-time and after-school fun games to promote mental health for students are organized.</li> <li>Lessons of Yoga exercises and mediation workshops are organized for students</li> </ul>	<ul style="list-style-type: none"> <li>Evaluation by Counselling Committee</li> <li>Student's feedback after joining the activities</li> <li>Parent's feedback after attending the activities</li> <li>Evaluation by Physical Education Department</li> <li>Student's feedback after joining the activities</li> </ul>	Throughout the school year	<ul style="list-style-type: none"> <li>Counselling Committee</li> <li>Social Workers</li> <li>Physical Education Department</li> </ul>	<p>Learning Support Grant</p> <p>Life Wide Learning Grant</p>

## Plans on various financial resources from the Education Bureau 2024/25

Appendices 1 to 6 show the plans of the following Education Bureau financial resources:

<b>Financial resource</b>	<b>Appendix</b>
• Capacity Enhancement Grant	1
• Career and Life Planning Grant	2
• Diversity Learning Grant	3
• Life-wide Learning Grant	4
• Promotion of Reading Grant	5
• Grant for the Sister School Scheme	6



## The Kuk's Spirit

Mutual Respect

United Effort

Benevolence

Charitable

Gratefulness and Recognition

Dedication to Serving  
the Community



### Vision

Children are nurtured, Youngsters are educated  
Adults are supported to contribute  
Elderly are cared for  
The less fortunate are lightened with hope.

### Mission

To be the most prominent and committed charitable organisation.  
In the Kuk's Spirit to do good deeds with benevolence.  
Dedicated in protecting the young and the innocent,  
caring for the elderly and the underprivileged,  
aiding the poor and healing the sick,  
educating the young and nurturing their morality,  
providing recreation to the public, caring for the environment,  
passing on the cultural inheritance and  
bringing goodness to the community

### Values

Fine traditions, Accommodate the current needs  
People-oriented, Care and appreciation  
Sound governance, Pragmatism and innovative  
Integrity, Vigilance  
Optimal use of resources, Cost-effectiveness  
Professional team, Service with heart



**Po Leung Kuk Laws Foundation College**  
**Plan on the Use of Capacity Enhancement Grant 2024/25 School Year**

Our School has read and understood the ground rules and procedures in the utilization of the Capacity Enhancement Grant (CEG).  
 The following plan(s) on the use of the CEG is drawn up after full consultation with teachers.

Item	Details	Time frame	Budget	Evaluation criteria (Indicator)	Responsible party
<p>To help the administration work from both PSHE and Chinese teachers.</p>	<p>To enable Mathematics and Information and Communication Technology (ICT) teachers to focus on the learning and teaching of the subjects, two full-time Teaching Assistants (TAs) will be employed for 12 months.</p> <p>Teachers could have more time to focus on lesson preparation for in-depth student engagement in learning.</p> <p>Teacher’s administrative</p>	<p>1 Sep 2024 to 31 Aug 2025</p>	<p>Salary of one Mathematics TA and one ICT TA for 12 months - \$696,711.00 (5% MPF included)</p>	<p>At least 15 pieces of teaching materials/tasks handled per TA per month.</p> <p>Collect feedback from Heads of Mathematics and ICT about the performance of the TAs.</p>	<p>Heads of Mathematics and ICT</p>



	duties in handling Mathematics and ICT activities/ outings could be relieved.				
To help the development of the orchestra	To help the Music teachers to develop the orchestra with professional skills, part-time conductor(s) will be employed for 12 months.	1 Sep 2024 to 31 Aug 2025	\$50,000	90% of students attend the training/ rehearsals of the orchestra.  Collect feedback from the Head of Music on the performance of the conductor(s).	Head of Music

Po Leung Kuk Laws Foundation College

Appendix 2

Annual Plan (2024/2025) on Life Planning Education and Career Guidance Service

Objectives:	Strategies:	Monitoring:	Allocation of the CLP Grant:
<p><b>Recruitment</b></p> <ul style="list-style-type: none"> <li>✧ To implement a comprehensive Life Learning Scheme in school</li> </ul>	<ul style="list-style-type: none"> <li>✧ To employ and assign a teacher/teaching staff to evaluate, plan and carry out the programs</li> </ul>	<ul style="list-style-type: none"> <li>✧ To write a proposal</li> <li>✧ To carry out programs</li> <li>✧ To evaluate the effectiveness of the programs</li> </ul>	<p>\$400,000</p>
<p><b>Subsidy for programs launched in 2024-2025</b></p> <ul style="list-style-type: none"> <li>✧ To maximize the opportunities for students' engagement in career exploration and personal growth</li> <li>✧ Work with OEA Committee, Life Education and Pastoral Care Board</li> </ul>	<ul style="list-style-type: none"> <li>✧ To organize Great Bay Area Careers Exploration Tour and/or activities</li> <li>✧ To carry out post-exam activities related to career and personal growth aspects</li> <li>✧ To work with Pastoral Care Board</li> <li>✧ To work with Subject Selection Committee</li> <li>✧ To work with other organizations</li> <li>✧ To implement EDB 'My Life Planning Portfolio' and e-lessons with Life Education Teachers</li> <li>✧ To use google classroom as a means of communication for S3-S6 students</li> </ul>	<ul style="list-style-type: none"> <li>✧ To encourage S4 and S5 students to join the post-exam programs based on their interests and abilities</li> <li>✧ To hold various talks</li> <li>✧ To encourage students to join more practicum and shadowing jobs</li> <li>✧ To encourage S4-S5 students to join the activities / talks held online</li> <li>✧ To join EDB and other institutions activities</li> <li>✧ To attend training courses on the implementation of the EDB systems</li> </ul>	<p>\$60,000</p>
<p><b>Subsidy for annual school-based activities</b></p> <ul style="list-style-type: none"> <li>✧ To encourage students to understand himself/herself in order to plan their study path ahead and build up their portfolio</li> </ul>	<ul style="list-style-type: none"> <li>✧ To use FUTURE as a framework for S1-S6 students</li> <li>✧ To apply future skills as our themes of our talks and activities</li> <li>✧ To emphasize VASK in junior forms</li> <li>✧ To implement EDB Life Planning e-lesson in S1-S3 Class Teachers Period</li> </ul>	<ul style="list-style-type: none"> <li>✧ To set the theme for each year's CLP Week to help the students explore the workplace and future studies</li> <li>✧ To structuralize and incorporate the lesson with class teachers and careers teachers</li> <li>✧ To encourage students to set a clear goal in order to pursue their further studies.</li> </ul>	<p>\$35,000</p>

	<ul style="list-style-type: none"> <li>❖ To have a good start in the first 3 days</li> <li>❖ To encourage S1-S6 students to set goals on Sep 1-3</li> <li>❖ To carry out individual or group consultation</li> <li>❖ To further develop further develop self-regulated reading schemes connecting students' academic engagement and career development.</li> <li>❖ S4 Subject Selection Exercises</li> <li>❖ S4-S6 Careers Exploration Activities</li> <li>❖ S5 Academic Day</li> <li>❖ Join JA YDC Funding Scheme for Youth Life Planning Activities (2022-2025)</li> <li>❖ Join Towngas programs</li> </ul>	<p>More guidelines are given to teachers</p> <ul style="list-style-type: none"> <li>❖ To encourage students to read more careers-related articles in order to equip themselves</li> <li>❖ To encourage teachers to give advice through Google Meet if needed</li> <li>❖ To encourage students actively join the JA and BSPP activities</li> </ul>	
<b>Miscellaneous</b>	<ul style="list-style-type: none"> <li>❖ To support teachers or students</li> </ul>		<b>\$5,000</b>

CLP Grant: \$500,000



**PO LEUNG KUK LAWS FOUNDATION COLLEGE**

**Appendix 3**

**Diversity Learning Grant – Gifted Education Programme  
Annual Programme Proposal 2024/25**

<b>Event</b>	<b>Area of giftedness to be nurtured</b>	<b>Objective(s)</b>	<b>Targets</b>	<b>Date of the event</b>	<b>Teacher(s)-in-charge</b>	<b>Budget Plan</b>
Youth Conference of Caretakers of the Environment International	PSHE	To provide a platform for students to engage in an international conference of environmental issues	Gifted students in PSHE	December 2024 to July 2025	Teachers of PSHE	\$10,000
Science Research Teams	Science	To provide a platform to nurture the scientific mind of gifted students in science	Gifted students in Science	October 2024 to August 2025	Teachers of Board of Science	\$20,000
Chinese Medicine Team	Science	To develop a program for gifted students that cultivates their scientific inquiry and deepens their interest in science.	Gifted students in Science	October 2024 to August 2025	Teachers of Board of Science	\$20,000
International Genetically Engineered Machine Competition	Science	To develop students' scientific mind especially in the field of synthetic biology	Gifted students in Science	September 2024 to August 2025	Teachers in Board of Science and Department of Mathematics	\$20,000
Aerospace Programme	Science and Mathematics	To develop students' interest in aerospace	Gifted students in Science and/or Mathematics	December 2024 to July 2025	Teachers in Board of Science and Department of Mathematics	\$10,000
ICT Elite Team	ICT	To develop students' ICT competency	Gifted students in ICT	October 2024 to August 2025	Teachers in Department of ICT	\$3,000
Various Hong Kong Olympiads and science competitions	Science, Mathematics and Informatics	To enrich students' engagement in inter-school competitions	Gifted students in various subjects	Different dates for different subjects	Teachers in Board of Science / Department of Mathematics / Department of ICT	\$2,000

Events related to speech or debate (Chinese or English)	Languages	To strengthen students' language proficiency and analytical skills.	Gifted students in languages	October 2024 to August 2025	Teachers in Department of English and Department of Chinese	\$10,000
Sports' training and competitions	Physical Education	To develop students' interest and potentials in sports	Gifted students in Physical Education	October 2024 to August 2025	Teachers in Department of Physical Education	\$3,000

**Plan on the Use of the Life-wide Learning Grant  
\_2024-25\_ School Year**

Appendix 4

Schools are required to upload this Plan or the Annual School Plan which consist of this Plan endorsed by their SMCs / IMCs onto the homepage of the schools for the sake of enhancing transparency and in accordance with the established practice.  
Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

**Category 1: To organise / participate in life-wide learning activities**

Schools are required to complete this part							Completion of this part is not mandatory								
No.	Activity Name	Proposed Date	Target Students		Estimated Expenses	Estimated Expenses	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences				Subject Panel / Teacher-in-charge	
			Level	Number of						Development	Education	Aesthetic	Service		Experiences
1.1	<b>Local Activities:</b> To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
e.g.	Career Experience Activity	Nov 2022	S1-S3	200	\$20,000.00	\$100.00									
1	Sports Climbing Lessons	Sept - Dec 2024	S1	195	\$50,000.00	\$256.41	To provide opportunity for students to try new sport.	Physical Education	Students' achievement				✓		CTK, CPY, MTC
2	Swimming Lessons	Sept 2024 - June 2025	S1-S3	550	\$110,000.00	\$200.00	To encourage students to learn survival skill.	Physical Education	Students' achievement				✓		CTK, CPY, MTC
3	Sports Demonstration/Experience	Sept 2024- June 2025	S1-S6	970	\$100,000.00	\$103.09	To provide opportunity for students to try new sport.	Physical Education	Students' achievement				✓		CTK, CPY, MTC
4	OLE activities	Sept 2024- July 2025	S4-S6	427	\$10,000.00	\$23.42	To broaden their vision and development their interest	Cross-Disciplinary (Others)	Students performance and achievement	✓	✓	✓	✓	✓	CPY
5	Life Education Activities	Sept 2024- June 2025	S1-S6	966	\$150,000.00	\$155.28	To promote positive messages for students. To build up students' self-esteem and learn to respect each other	Citizenship and Social Development	Students response and teachers observation	✓	✓		✓	✓	CPY,CPS
6	Floor Ball	Jan-June 2025	S3	190	\$40,000.00	\$210.53	To provide opportunity for students to try new sport.	Physical Education	Students response and teachers observation				✓		
7	Games Day	July 2025	S1-S5	830	\$3,000.00	\$3.61		Physical Education	Teachers' observation		✓	✓			CTK, CPY, MTC
8	Sports Facilities Rental	Sept 2024- June 2025	S1-S6	150	\$100,000.00	\$666.67	To provide intensive training for school teams	Physical Education	Teachers' observation				✓		CTK, CPY, MTC
9	Inline Skating Lessons	Sept 2024-Jan 2025	S2	190	\$40,000.00	\$210.53	To provide opportunity for students to try new sport.	Physical Education	Students' achievement				✓		CTK, CPY, MTC
10	Leadership Training	Sept 2024 - June 2025	S1-S5	100	\$100,000.00	\$1,000.00	To develop soft skills for being future leaders	Leadership Training	Students' performance	✓					FCT
11	Counselling Activities	Sept 2024- June 2025	S1-S6	200	\$30,000.00	\$150.00	To promote mental health awareness and positive thinking among students	Mental Health	Students response and teachers observation		✓				CPS
12	Music Activities	Sept 2024- July 2025	S1-S6	970	\$30,000.00	\$30.93	To develop various music skills	Music	Students response and teachers observation	✓	✓	✓		✓	NWY, ICL
13	Music Competition	Sept 2024- July 2025	S1-S6	100	\$50,000.00	\$500.00	To develop stage presence and performance skills and ability	Music	Students response and teachers observation	✓	✓	✓			NWY, ICL
14	English Day Camp	Sept 2024- July 2025	S4	250	\$20,000.00	\$80.00	To promote P-12ness and English environment for S4 students	English	Teachers' observation	✓	✓				WYH, TSY, LHM, LKH, LSYL, TKW
15	Art Exhibition	Sept 2024- July 2025	S1-S6	30	\$15,000.00	\$500.00	To broaden students' educational encounters	Visual Arts	Students response and teachers observation	✓		✓		✓	WWY, LTLA
16	Geography Field Trips	Sep 2024 - Aug 2025	S1-6	250	\$8,000.00	\$32.00	To enrich students in geography/environment-related activities outside of the classroom	Geography	Students performance and achievement, teachers' observation	✓	✓			✓	LWK, WSM, LWL
17	Ocean Park Gentoo Penguins Breeding Programme	Sep 2024 - Mar 2025	S3-5	6	\$9,000.00	\$1,500.00	To promote animal and environmental conservation for students and to develop frontline conservation of Gentoo penguins and research skills.	Geography	Students response and teachers observation, teachers' observation	✓	✓		✓	✓	LWK, LWL
18	ICT Training	Sept 2024 - July 2025	S1-S6	100	\$50,000.00	\$500.00	To enable participants to learn the new ICT knowledge through hands-on experience.	Cross-Disciplinary (STEM)	Students performance and achievement	✓				✓	IWC, KWH, KMC
19	Chinese New Year Carnival	22 Jan 2025	S1-S6	1000	\$100,000.00	\$100.00	To celebrate the Lunar New Year, understand Chinese culture, and promote a spirit of cooperation.	Whole school	Students' participation.	✓	✓	✓		✓	LYY, LNF
20	English Drama Appreciation	Dec 2024	S1	200	\$20,000.00	\$100.00	To broaden students' educational encounters	English	Students' participation.	✓		✓			WHL
21	CES & CSD Activities	12 Oct 2024	S1 and S6	38	\$2,000.00	\$52.63	To promote national identity	CSD	Students' participation.		✓				LSMM
22	Being a Pilot	Oct 2024 - Mar 2025	S2-S6	200	\$10,000.00	\$50.00	Offer pilot training program	Science	Students' participation and Examination	✓				✓	FCT, CWH
(Please insert rows above if the space provided is insufficient.)															
<b>Sub-total of Item 1.1</b>			<b>4,568</b>		<b>\$1,047,000.00</b>										
1.2	<b>Non-Local Activities:</b> To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons														
e.g.	Exchange Tour to the Greater Bay Area	10-12 Apr 2023	S4-S5	88	\$100,000.00	\$1,136.36									
1	Shanghai Trip	25-28 Nov 2024	S4	170	\$200,000.00	\$1,176.47									CTK, FCT, LSMM
2	Outbound Eco Study Tour – Sichuan Nature Programme	15-19 Jan 2025	S2-S5	40	\$160,000.00	\$4,000.00	To learn about local mammals in Chengdu and the conservation works of pandas	Geography	Students response and teachers observation, teachers' observation	✓	✓			✓	LWK, WSM, LWL
3	iGEM Competition	17-29 Oct 2024	S4-S6	23	\$90,000.00	\$3,193.05	To share the research outcomes on prostate cancer internationally	Science	Students participation	✓	✓		✓	✓	FCT, LMY, TVA, LTC2
4	Biotechnology	Nov 2024 - Aug 2025	S4-S6	10	\$30,000.00	\$3,000.00	To share the research outcomes on prostate cancer internationally	Science	✓						
5	Chinese History Nanjing Study Tour	16-19 Jan 2025	S3	30	\$15,000.00	\$500.00	To promote national identity	Chinese History	Students' participation.	✓	✓				LSMM, SKYC, LKHL
(Please insert rows above if the space provided is insufficient.)															
<b>Sub-total of Item 1.2</b>			<b>243</b>		<b>\$495,000.00</b>										
<b>Total for Category 1</b>			<b>4,811</b>		<b>\$1,542,000.00</b>										

**Category 2: To procure equipment, consumables or learning resources for promoting life-wide learning (Compulsory)**

No.	Item	Purpose	Estimated Expenses (\$)
e.g.	STEM Learning Kits	STEM Interest Group Activity	\$50,000.00
1	Tools and equipment for the PE activities	Learning resources	\$200,000.00
2	Musical Instruments for Chinese Ensemble	For the development of Chinese Ensemble	\$150,000.00
3	STEAM related equipment and resources	Learning resources	\$50,000.00
4			
(Please insert rows above if the space provided is insufficient.)			
<b>Estimated Expenses for Category 2</b>			<b>\$400,000.00</b>

Estimated Expenses for Categories 1 & 2   \$1,942,000.00
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**Category 3: Estimated Number of Student Beneficiaries (Compulsory)**

Total number of students in the school:	982
Estimated number of student beneficiaries:	982
Percentage of students benefitting from the Grant (%):	100%

## Plan on the Use of the Promotion of Reading Grant

Appendix 5

2024-2025 School Year

The major objectives of promoting reading: (e.g. creating a reading culture)

1. To help develop and strengthen students' reading habits
2. To diversify students' scope of reading through promotions and activities

	Item*	Estimated Expenses (\$)
1.	Purchase of Books	\$40,000.00
	✓ Printed books	
	e-Books	
2.	Web-based Reading Schemes	
	eRead Scheme	
	Other scheme :	
3.	Reading Activities	\$33,326
	✓ Hiring writers, professional storytellers, etc. to conduct talks	
	Hire of service from external service providers to organise learning activities related to the promotion of reading	



	Paying the application fees for students to participate in reading activities and competitions	
	Subsidising students to participate in or apply for fee-charging reading related activities or courses	
4.	Others : To organize workshops and activities to approach students and to develop good relationship with them	

\* Please tick the appropriate boxes or provide details.

姊妹學校交流計劃書  
2023 / 2024 學年

Appendix 6

學校名稱：	保良局羅氏基金中學		
學校類別：	*小學 / *中學 / *特殊學校 <small>(*請刪去不適用者)</small>	負責老師：	黃詩敏老師

擬於本學年與以下內地姊妹學校進行交流活動：	
1.	佛山市南海外國語學校、佛山市南海外國語高級中學
2.	
3.	

本校擬舉辦的姊妹學校活動所涵蓋層面及有關資料如下：

(請在適當的方格內填上✓號(可選多項)及/或在「其他」欄填寫有關資料)

甲. 管理層面 (\*擬舉辦 / \*不擬舉辦) (\*請刪去不適用者)

交流項目			預期目標		
編號	☑	描述	編號	☑	描述
A1	<input checked="" type="checkbox"/>	探訪/考察	B1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
A2	<input checked="" type="checkbox"/>	校政研討會/學校管理分享	B2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
A3	<input checked="" type="checkbox"/>	會議/視像會議	B3	<input checked="" type="checkbox"/>	交流良好管理經驗和心得/提升學校行政及管理的能力
A4	<input checked="" type="checkbox"/>	與姊妹學校進行簽約儀式/商討交流計劃	B4	<input checked="" type="checkbox"/>	擴闊學校網絡
A5	<input type="checkbox"/>	其他(請註明):	B5	<input type="checkbox"/>	擴闊視野
			B6	<input checked="" type="checkbox"/>	建立友誼/聯繫
			B7	<input checked="" type="checkbox"/>	訂定交流計劃/活動詳情
			B8	<input type="checkbox"/>	其他(請註明):

乙. 教師層面 (\*擬舉辦 / \*不擬舉辦) (\*請刪去不適用者)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
D1	<input checked="" type="checkbox"/>	探訪/考察	E1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
D2	<input checked="" type="checkbox"/>	觀課/評課	E2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
D3	<input checked="" type="checkbox"/>	示範課/同題異構	E3	<input checked="" type="checkbox"/>	建立學習社群/推行教研
D4	<input checked="" type="checkbox"/>	遠程教室/視像交流/電子教學交流	E4	<input checked="" type="checkbox"/>	促進專業發展
D5	<input type="checkbox"/>	專題研討/工作坊/座談會	E5	<input checked="" type="checkbox"/>	提升教學成效
D6	<input type="checkbox"/>	專業發展日	E6	<input checked="" type="checkbox"/>	擴闊視野
D7	<input type="checkbox"/>	其他(請註明):	E7	<input checked="" type="checkbox"/>	建立友誼/聯繫
			E8	<input type="checkbox"/>	其他(請註明):

丙. 學生層面 (\*擬舉辦 / \*不擬舉辦) (\*請刪去不適用者)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
G1	<input checked="" type="checkbox"/>	探訪/考察	H1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
G2	<input checked="" type="checkbox"/>	課堂體驗	H2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
G3	<input checked="" type="checkbox"/>	生活體驗	H3	<input checked="" type="checkbox"/>	擴闊視野
G4	<input checked="" type="checkbox"/>	專題研習	H4	<input checked="" type="checkbox"/>	建立友誼
G5	<input type="checkbox"/>	遠程教室/視像交流/電子學習交流	H5	<input checked="" type="checkbox"/>	促進文化交流
G6	<input checked="" type="checkbox"/>	文化體藝交流	H6	<input checked="" type="checkbox"/>	增強語言/表達/溝通能力
G7	<input checked="" type="checkbox"/>	書信交流	H7	<input checked="" type="checkbox"/>	提升自理能力/促進個人成長
G8	<input type="checkbox"/>	其他(請註明):	H8	<input checked="" type="checkbox"/>	豐富學習經歷
			H9	<input type="checkbox"/>	其他(請註明):

丁. 家長層面 (\*擬舉辦 / \*不擬舉辦) (\*請刪去不適用者)

(註: 學校不可使用姊妹學校計劃津貼支付家長在交流活動的開支)

交流項目			預期目標		
編號	<input type="checkbox"/>	描述	編號	<input type="checkbox"/>	描述
J1	<input type="checkbox"/>	參觀學校	K1	<input type="checkbox"/>	增進對內地的認識和了解
J2	<input type="checkbox"/>	家長座談會	K2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
J3	<input type="checkbox"/>	分享心得	K3	<input type="checkbox"/>	擴闊視野
J4	<input type="checkbox"/>	其他(請註明):	K4	<input type="checkbox"/>	加強家校合作
			K5	<input type="checkbox"/>	加強家長教育
			K6	<input type="checkbox"/>	交流良好家校合作經驗和心得
			K7	<input type="checkbox"/>	其他(請註明):

擬運用的監察/評估方法如下:

編號	<input type="checkbox"/>	監察/評估方法
M1	<input checked="" type="checkbox"/>	討論
M2	<input checked="" type="checkbox"/>	分享
M3	<input checked="" type="checkbox"/>	問卷調查
M4	<input checked="" type="checkbox"/>	面談/訪問
M5	<input checked="" type="checkbox"/>	會議
M6	<input checked="" type="checkbox"/>	觀察
M7	<input type="checkbox"/>	報告
M8	<input type="checkbox"/>	其他(請註明):

津貼用途及預算開支:

編號	<input type="checkbox"/>	交流項目	支出金額
N1	<input checked="" type="checkbox"/>	到訪內地姊妹學校作交流的費用	HK\$ 60,000
N2	<input checked="" type="checkbox"/>	在香港合辦姊妹學校交流活動的費用	HK\$ 20,000
N3	<input checked="" type="checkbox"/>	姊妹學校活動行政助理的薪金 (註:不可超過學年津貼額的 20%)	HK\$ 33,000
N4	<input checked="" type="checkbox"/>	視像交流設備及其他電腦設備的費用	HK\$25,000
N5	<input checked="" type="checkbox"/>	交流物資費用	HK\$ 10,000
N6	<input checked="" type="checkbox"/>	在香港進行交流活動時的茶點開支(註:不可超過學年津貼額的 2%)	HK\$ 10,000
N7	<input type="checkbox"/>	老師的一次入出境簽證的費用(註:不可超過學年津貼額的 1%)	/
N8	<input checked="" type="checkbox"/>	其他(請註明): 導遊廣播系統	HK\$ 7,400
N9	<input checked="" type="checkbox"/>	學年預計總開支	HK\$165,400
N10	<input type="checkbox"/>	沒有任何開支	不適用